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| **Cohort Development and Innovation Scheme****(Student-led)** **Application Form****Applicants must read the Guidance as they complete the** **Cohort Development and Innovation Scheme Application. The NBCDTP Academic Directors may reject any application failing to follow this guidance.** **Complete ALL sections.****This form applies to Northern Bridge Consortium and Northern Bridge award-holders.** |  |  |

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| **SECTION 1: to be completed by the APPLICANTS** |
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| **PERSONAL DETAILS** |
| Lead Applicant Name:  |       |
| Student Number:  |       |
| Funding Source: | Choose an item. |
| Institutional Email Address:  |       |
| Institution:  | Choose an item. |
| School/Department:  |       |
| Co-applicant Names and Institutions:  |       |
| Total Amount of Funding Requested:  | £      |
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| **DETAILS OF THE PROPOSED EVENT/ACTIVITY** |
| **Title:** |       |
| **Date(s) (may be provisional):** |       |
| **Outline details of the proposed event/activity under the headings below:** *(max 500 words in total)* |
| 1. **Aims and Objectives:**
 |
|       |
| 1. **Intended Beneficiaries:**
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|       |
| 1. **Mode of Delivery:**
 |
|       |
| 1. **Innovation and Risk:**
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|       |
| 1. **Profile-raising:**
 |
|       |
| 1. **Publicity and Evaluation:**
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|       |
| 1. **Proposed Venue and Rationale for Choice:**
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|       |
| 1. **Evidence of Demand:**
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|       |
|  |
| **ITEMISED COSTS** *(add more lines if necessary)* |
| **ITEM** | **ESTIMATED COST** | **EVIDENCE ATTACHED** |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
|  | £ | YES [ ]  NO [ ]  |
| **TOTAL AMOUNT OF FUNDING REQUESTED FROM NBCDTP:** | £ |  |
| **Have you secured supplementary funding from another source?** | YES [ ]  NO [ ]  |
| **If Yes, please state the source and the level of funding provided:** | Source:       | £ |
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| **DECLARATION:** |
| ***“I confirm that I have read the accompanying* Guidance Notes *and understand and accept the terms and conditions of the NBCDTP Cohort Development and Innovation Scheme, and have submitted this application in line with those terms and conditions. I have provided a fully itemised estimate of costs and have assessed any risks associated with the activity. I undertake to inform the NBCDTP of any changes to the details outlined above and understand that I will not be reimbursed for items/services that have not been approved. I have discussed this application with my supervisory team, and have their support.”*** |
| **Lead Applicant Signature:** |  |
| **Date:** | Click here to enter a date. |
|  |
| **SECTION 2: SUBMISSION** |
| *Please ensure the following supporting documents accompany your application:* |
| **Evidence to support the estimated costs:** |[ ]
| **A proposed training or conference plan, programme, or outline:** |[ ]
| **Evidence of the interest in the above event/activity:** |[ ]
| **The application should be merged into one complete PDF document in the order stated above and named using the following convention:****Award Holder Surname + Initial\_Host Institution\_CDI\_Date DDMMYYYY****e.g. SmithJ\_QUB\_CDI\_30062017****Please e-mail the completed, signed form to the** **NBCDTP Administrator in your host institution:** |
| **Durham University** | northernbridge.admin@durham.ac.uk |
| **Newcastle University** | northernbridge.admin@newcastle.ac.uk |
| **Northumbria University** | northernbridge.admin@northumbria.ac.uk |
| **University of Sunderland** | faci-research@sunderland.ac.uk |
| **Teesside University** | research@tees.ac.uk |
| **Queen’s University Belfast** | northernbridge.admin@qub.ac.uk |
| **Ulster University** | northernbridge.admin@ulster.ac.uk |

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| **Version Control** |
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| Last Amendment | 12/10/2020 |
| Last Amended By | Sarah Rylance |